



GILPIN COUNTY COLORADO

Facilities and Custodial Services

Dirk Matthews, Maintenance Supervisor & Project Manager
255 Braecher Park Rd
Black Hawk, Co. 80422
Tel: (303) 888-6443
Fax: (303) 582-3291
E-mail: dmatthews@gilpincounty.org

September, 2020 REQUEST FOR PROPOSAL

To Whom It May Concern:

Purpose: The Gilpin County Board of County Commissioners (“Gilpin County”) is seeking a qualified firm to implement replacement of the domestic water heater in the Gilpin County Justice Center located at 2960 Dory Hill Road, Black Hawk, Colorado 80422. Constructed in 1995, the 51,600-square foot Justice Center is 24 hour/7 days a week facility that houses the Sheriff’s Office, Detentions Jail, County Courts and other departments. This Request for Proposal seeks options from a qualified firm to provide, remove, and replace the AO Smith Cyclone Xi, Model Number BTU 400A 100 with the same and provide piping connections as necessary.

Proposal Requirements:

1. Only firms registered in the State of Colorado with the appropriate experience and credentials to correct this situation will be considered. A mandatory pre-bid walk through the Justice Center to view the system will take place on the following date and time: **Wednesday, October 21, 2020 at 0900**, at the south entrance.
2. A schedule of costs for replacement shall be included. And any other costs that may be charged for the work, and total project costs.
3. Proposed time-frame for completion of project.
4. Proof of current professional Colorado licenses in good standing for work requiring licensure.
5. Resumes and curriculum vitae information for individuals that would be working on the project.
6. Proof of liability insurance of no less than \$1,000,000 per claim, \$2,500,000 aggregate. Coverage shall be made on a claims made basis, with an extended reporting period of six months. A certificate of insurance evidencing such coverage will be provided to the County.
7. Experience with the specific Plumbing replacement in a Detentions environment and any other related or helpful experience and list of references for whom this work was done and costs billed for such work.

8. List of any other references the firm believes helpful.
9. Contact person for the proposal including name, position, email, mailing address and telephone number.
10. Sample contract, if any, your firm would request be used if selected. Gilpin County reserves the right to require its own contract or contract terms include without limitation terms generally used by Gilpin County or required by Colorado or federal law, or otherwise protective of Gilpin County or that which is deemed helpful.
11. Any other information the firm believes would assist Gilpin County in its evaluation of proposals.
12. Gilpin County may request interviews with the firms.
13. Gilpin County reserves the right to request any additional information it decides would be helpful in evaluating proposals.
14. This is an all-inclusive “turn key” project including access repair and finish.

Deadline for Proposals: *Due in the Gilpin County Public Works office; 255 Braecher Park Road, Black Hawk, Colorado 80422 on Wednesday, November 4th, at 12:00 noon.*

Questions Regarding RFP: Any questions regarding this Request for Proposal should be directed to Dirk Matthews, Maintenance Supervisor & Project Manager, 255 Braecher Park Rd. Black Hawk, Co. 80422; Tel: (303) 888--6443; Fax: (303) 582-3291; Email: dmatthews@ gilpincounty.org

Proposal Selection Date: Gilpin County will select a proposal by *Thursday November 12th, 2020*, but reserves the right to choose a proposal before or later than this date.

Proposal Selection: In addition to the requirements listed herein, Gilpin County’s evaluation of proposals will be based on specialized experience and technical competence of the firm, record of performance, strength of key personnel identified in the proposal, past experience and results of similar projects, costs, and time for completion. Gilpin County has the right to make any selection it may choose in its sole discretion based on any requirements it chooses. Gilpin County reserves the right, in its sole discretion, to reject any and all proposals submitted in response to this RFP.

Regards,

Dirk Matthews
Maintenance Supervisor & Project Manager
Gilpin County, Colorado